



Worksheet for Entertainers - 1 of 2

Academic Directory	_____	Make Up / Dressing Room Supplies	_____
Accompanist	_____	Manuscripts	_____
Accounting & Bookkeeping	_____	Music - CDs	_____
Accounting Fees	_____	Music - Sheet	_____
Acting Manager	_____	Music - Tapes	_____
Admissions to Concerts	_____	Music Duplication	_____
Admissions to Plays	_____	Musical Instruments	_____
Admissions to Theatres	_____	Musical Supplies	_____
Advertising - Photo Reproduction	_____	Postage	_____
Advertising - Photo Stills for Publicity	_____	Piano Tuning	_____
Advertising - Players Directory	_____	Playback Supplies	_____
Advertising - Portfolio Photograph Book	_____	Player's Guide	_____
Arrangers	_____	Press Clipping Service	_____
Assistant Fees	_____	Props - Ballet / Dancing Shoes	_____
Audition Expenses	_____	Props - Built-Up Special Shoes	_____
Audition Tapes	_____	Props - Rehearsal Hall Clothing	_____
Babysitter - While on Assignment	_____	Props - Stunt Equipment	_____
Bad Debt - Unable to Collect	_____	Prof. Gifts & Gratitudes (limit \$25 ppy)	_____
Beauty Parlor Expense - Prof. Use Only	_____	Promotional Expenses	_____
Beauty Parlor Expense - Tips	_____	Public Relations Expenses	_____
Books	_____	Publications/Subscription Dues	_____
Business Management Fees	_____	Publicity Agent Expenses	_____
Casting Registrations	_____	Recording Expense	_____
Christmas Cards Postage to Professionals	_____	Records - Cost of Cutting Demo	_____
Christmas Cards to Professional Groups	_____	Rehearsing Hall Costs	_____
Coaching - Dance	_____	Rehearsal Wardrobe	_____
Coaching - Dramatic	_____	Research & Development Expense	_____
Coaching - Vocal	_____	Safety Equipment	_____
Commissions - Agents	_____	Scripts	_____
Commissions - Manager	_____	Shoes - Special Built-Ups to Stand for Work	_____
Commissions - Publicists	_____	Show - Fax	_____
Copyist	_____	Printing	_____
Costumes	_____	Resume	_____
Dresser	_____	Stunt Clothing	_____
Entertainment - Meals	_____	Stunt Equipment	_____
Entertainment Expense	_____	Tax Preparation Fees	_____
Equipment Purchased This Year	_____	Telephone - Answering Service	_____
Equipment Repair	_____	Telephone - Calling Club Service	_____
Fan Mail Service	_____	Telephone - Cellular	_____
Hair Care - Required for Roles and Interviews	_____	Telephone - Home 2nd Line Basic Charge	_____
Hairpiece	_____	Telephone - Other Charge Calls	_____
Legal Fees Connected with Contracts	_____	Telephone - Pager	_____
Lisitngs	_____	Pay Phone - Calling Casting Office	_____
Make Up Artist	_____	Pay Phone - Calling Club Service	_____
Maup Up - Prof. Use Only	_____	Union Dues - Screen Actors Guild	_____



Worksheet for Entertainers - 2 of 2

Union Dues - AFTRA _____
 Union Dues - Other _____
 Video Rentals _____
 Voice Acting Classes _____
 Voice Coach _____
 Voice Seminars _____
 Wardrobe _____
 Wardrobe - Costume Rental _____
 Wardrobe - Dry Cleaning _____
 Wardrobe - Laundry _____
 Wardrobe - Rehearsal Hall _____
 Wardrobe - Repairs _____
 Wardrobe - Special Prof. Purchase Only _____
 Wardrobe - Theft (items not written off) _____
 Wigs _____
 Work Clothes _____

AUTO EXPENSES

Make/Model of your Car _____
 Odometer on First Day of Year _____
 Odometer on Last Day of Year _____
 Total Miles Driven _____
 Date Acquired _____
 Is Another Vehicle Available for Use? _____
 Date First Used for Business _____
 Purchase Price _____
 Yearly Lease Payment _____
 Lease Down Payment (1st year only) _____
 Gas/Oil _____
 Insurance/Year _____
 Repairs and Maintenance _____
 Wash _____
 Parking _____
 License Fees _____
 Property Tax (look at registration renewal) _____
 Business Use % _____
 Total Expenses _____